

Chapter 1-8

MAYOR

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Section 1-8-1 Powers and Duties of Mayor

The duties of the Mayor shall be as follows:

(A) To act as presiding officer at all regular and special Council meetings provided, however, that the Mayor may not vote under any circumstances.

(B) To act as official representative of the City in ceremonial functions and when otherwise requested by the City Council.

(C) To act as chief executive officer of the City and supervise all city officers and departments provided, however, that if there is a duly appointed and acting City Administrator under the provisions of Chapter 1-17 of this Code, the Mayor shall not exercise the powers contained in 1-17-4 nor shall the Mayor have supervisory control over the City Administrator.

(D) To take command of the police and govern the City by proclamation, upon making a determination that a time of emergency or public danger exists. Within the city limits, the Mayor has all the powers conferred upon the sheriff to suppress disorders.

(E) To approve and sign, veto, or take no action on an ordinance, amendment or resolution passed by the Council. If the Mayor vetoes a measure, the Mayor must explain in writing the reason for such veto to the Council.

(F) To sign all contracts on behalf of the City where the amount involved is \$25,000.00 or more and otherwise when necessary in the absence of the administrator.

(G) To make written or oral reports to the City Council when appropriate, and to make recommendations suitable for Council action.

(H) To appoint the Mayor Pro Tempore at the Mayor's discretion, and to make recommendations for appointment of other officers and members of boards and commissions as provided elsewhere in this Code and which latter appointments shall be subject to Council approval.

(Ord. 04-O-99-2000, Amended, 03/06/2000)

Section 1-8-2 Office

The Mayor may keep an office at some convenient place within the City Hall.

Section 1-8-3 Official Signature

The Mayor shall authenticate all ordinances in the Minute Book by his/her signature, and do such other acts as may require his/her signature or certificate.

Section 1-8-4 City Legislation

As provided in Section 1-8-1(e), the Mayor shall sign every ordinance or resolution passed by the Council before the same shall be enforced, and if the Mayor determines that such ordinance or resolution should be vetoed, the Mayor shall call a meeting of the Council within fourteen (14) days thereafter and return the vetoed legislation to the Council, along with the written explanation for the veto. If the Mayor fails to call a meeting within the time fixed above, or fails to return such ordinance or resolution with the written explanation of the veto as herein required, such ordinance or resolution shall become operative without the Mayor's signature. Upon the return of such ordinance or resolution by the Mayor to the Council, it may pass the same over the Mayor's objections, upon a call of the ayes and nays, by not less than a two-thirds (2/3) vote of the Council.

Section 1-8-5 Police Appointments

The Mayor may, in cases of emergency, appoint such number of special police officers as the Mayor may think proper, reporting such appointments to the Council at its next regular meeting; all such special appointments to continue in force until such meeting, unless sooner terminated by the Mayor.

Section 1-8-6 Filing Contracts

In all cases where contracts are executed, either by the Mayor or other person authorized, it shall be the duty of the person executing the contract on the part of the City to immediately file such contract with the Clerk and cause to be delivered to the other contracting party a copy thereof, if such party so requires.

Section 1-8-7 Additional Powers

The Mayor shall have such other powers and perform such other duties as may be provided by the council, the provisions of this Code or the laws of the State, and shall transmit to his/her successor in office all books, papers, records, documents and property, together with an invoice of the same, in custody or appertaining to his/her office.