

## Chapter 2-7

### LIBRARY TRUSTEES

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- Section 2-7-1 Creation**

There is hereby created a City Library Board of Trustees to be made up of nine (9) trustees and which Board shall exercise the powers set forth in Section Four (4) of this chapter.

#### **Section 2-7-2 Term Of Office**

The term of office for each member of the Board of Library Trustees shall be six (6) years commencing with the first day of July following the members appointment. Vacancies in the Board shall be filled by appointment by the Mayor with the approval of the Council. If vacancies occur in more than three (3) positions in any one year, the Mayor, when making appointments to fill the excess vacancies, shall make special appointments for terms of one (1) to five (5) years as appropriate so that to the greatest extent possible, the terms of the nine (9) trustees will be staggered with the terms of no more than three (3) trustees expiring in any given year.

#### **Section 2-7-3 Qualifications Of Trustees**

All of the members of the Board shall be bona fide citizens and residents of the City of Storm Lake, Iowa and shall be over the age of eighteen (18).

#### **Section 2-7-4 Powers And Duties**

The Board shall have and exercise the following powers and duties:

- (A) To meet and elect from its members a president, a secretary and such other officers as it deems necessary. The Finance Director shall serve as Board treasurer but shall not be a member of the Board.
- (B) To have charge, control and supervision of the public library, its appurtenances, fixtures and rooms containing the same.
- (C) To direct and control all of the affairs of the library.

(D) To employ a librarian and authorize the librarian to employ such assistants and employees as may be necessary for the proper management of the library and fix their compensation; provided, however, that prior to such employment, the compensation of the librarian, assistants and employees shall have been fixed and approved by a majority of the members of the Board voting in favor thereof.

(E) To remove by a majority vote of the Board the librarian and provide procedures for the removal of assistants or employees.

(F) To select or authorize the librarian to select and make purchases of books, pamphlets, magazines, periodicals, papers, maps, journals, other library materials, furniture, fixtures, stationery and supplies for the library within budgetary limits set by the Board.

(G) To authorize the use of the library by nonresidents of the City and fix charges therefor.

(H) To make and adopt, amend, modify or repeal rules and regulations, not inconsistent with ordinances and the law, for the care, use, government and management of the library and the business of the Board, fixing and enforcing penalties for violations.

(I) To have exclusive control of the expenditure of all funds allocated for library purposes by the Council, and of all moneys available by gift or otherwise for the erection of library buildings, and of all other moneys belonging to the library including fines and rentals collected under the rules of the Board.

(J) To accept gifts of real property, personal property, or mixed property, and devise and bequests, including trust funds; to take the title to said property in the name of the library; to execute deeds and bills of sale for the conveyance of said property; and to expend the funds received by them from such gifts, for the improvement of the library.

(K) To keep a record of its proceedings.

(L) To have authority to make agreements with the local County Historical Association, where such exists, and to set apart the necessary room and to care for such articles as may come into the possession of the Association. The trustees are further authorized to purchase necessary receptacles and materials for the preservation or protection of such articles as are in their judgment of a historical and educational nature and pay for the same out of the funds allocated for library purposes.

### **Section 2-7-5 Power To Contract With Others For The Use Of The Library**

(A) Contracting. The Board may contract with any other boards of trustees of free public libraries, any other city, school corporation, private or semi-private organization, institution of higher learning, township, or county, or with the trustees of any county library district for the use of the library by their respective residents.

(B) Termination. Such a contract may be terminated at any time by mutual consent of the contracting parties. It also may be terminated by a majority vote of the electors represented by either of the contracting parties. Such a termination proposition shall be submitted to the electors by the governing body of a contracting party on a written petition of not less than five percent (5%) in numbers of the electors who voted for governor within the territorial boundaries of the party in the last general election. The petition must be presented to the governing body not less than forty (40) days before the election. The proposition may be submitted at any election provided by law that it is held in the territorial

boundaries of the party who was seeking to terminate the contract.

### **Section 2-7-6 Nonresident Use Of The Library**

The Board may authorize the use of the library by nonresidents in any one or more of the following ways:

(A) By lending the books or other materials of the library to nonresidents on the same terms and conditions as to residents of the City, or upon payment of a special nonresident library fee.

(B) By establishing depositories of library books or other materials to be loaned to nonresidents.

(C) By establishing bookmobiles or a traveling library so that books or other library materials may be loaned to nonresidents.

(D) By establishing branch libraries for lending books or other library materials to nonresidents.

### **Section 2-7-7 Library Account**

All money appropriated by the Council from the general fund for the operation and maintenance of the library shall be set aside in an account for the library. Expenditures shall be paid for only on orders of the Board, signed by its president and secretary. The warrant writing officer is the Finance Director.

### **Section 2-7-8 Annual Report**

The Board shall make a report to the City Council immediately after the close of the municipal fiscal year. This report shall contain statements of the condition of the library, the number of books added thereto, the number circulated, the amount of fines collected, and the amount of money expended in the maintenance of the library during the year, together with such further information required by the Council.